ACTIONS FROM THE MEETING HELD ON 4 JUNE 2013			
Action	Description	Status and last updated	Contact Officer
ACTION 1	That the Group Manger – Finance email the Member with the information requested concerning responsibility for delivery of Big Community Fund projects. (Minute item 3)	The information requested was emailed to the Member on 3 July 2013.	Adrian Rowbotham
ACTION 2	The Finance Manager to provide a schedule of vehicle replacements to Members of the Committee. (Minute item 8)	These details were emailed to Members on 4 July 2013	Helen Martin